

ACRL-LA Annual Business Meeting

Meeting virtual via Zoom

Thursday, July 25, 2024

10:07 am – 10:23 am

Attendance

Executive Board in Attendance: Maya Banks, Daniel DuPont, Laurie Gaillard, Michael Holt, Jeanne Pavy, Zack Stein, Janelle Zetty

Executive Board Absent: Megan Lowe, Hannah White

Minutes:

1. Welcome

- Mike called the meeting to order at 10:07 a.m.

2. Approve minutes from June 25, 2024 meeting

- Laurie motioned to approve and Daniel seconded; minutes approved unanimously.

3. Reports/Debriefs

- Treasurer (Hannah White): Annual Report for 2023-24

i. Account Balances

Bank Beginning Balance for 2022-2023 (Aug 2023):

- \$ 6,565.00 cf previous year: \$6,132.37

Bank Ending Balance for 2022-2023 (Aug 2023):

- \$7,517.10 cf last year: \$6,565.00

PayPal Beginning Balance for 2023-24:

- \$ 19.11 cf previous year: \$6,132.37

PayPal Ending Balance for 2023-24:

- \$ 0.00 (The PayPal balance of \$735.49 was transferred in July 2024.)

We made almost double the amount on PayPal over last year (\$379.25)

ii. Recurring Credits/Debits:

1. Credits:

- Codex royalty checks (varies, ~\$115-\$180) – received quarterly

2. Debits:

- GoDaddy website fee (\$69.51) – every year, paid 05/2024
- State annual report filing (\$10) – annually, paid 07/2024
- Federal 990 filing for last two years (\$100), paid 07/2024
- National Library Week Awards (\$200) – annually, paid 06/24

- Membership (Jeanne Pavy)

- i. This year we shifted the membership year from September-August to January-December (calendar year) and made the Research Forum open to anyone. Next year we will likely revert to it being free for members and with a fee for non-

members that could be applied to a prorated membership for the remainder of the membership year.

- ii. The Membership Committee met earlier this month to finalize our call for submissions for the chapter logo redesign contest. It was reviewed by the Executive Board and after incorporating suggested changes it was distributed on Friday, July 19.
- iii. We have signed up for a table at LUC this year and plan to use it to promote new member sign-ups.
- By-laws (Daniel Dupont)
 - i. The bylaws made minor updates
 1. Membership year changed
 2. Annual business meeting can be any time before the end of the year
 3. Secretary is now the Chair of the Membership Committee
 4. Vice President and President terms are now one-year.
 5. Research Forum standing committee
 6. Standing Committee chair terms remain two years but no longer align with President's one-year terms.
- Awards (Zack Stein)
 - i. Awards for National Library Week (see from earlier minutes)
 - ii. Will be reviewing presentations at the forum and will award based on those (Zack recused)
 - iii. Also will be naming *Codex* awards once the new issue is published.
- Website (Laurie Gaillard)
 - i. Laurie and Maya Banks (legislative liaison) are working to create a legislative page as part of the ACRL-LA website
- *Codex* (Mike reported for Megan Lowe)
 - i. Current issue is under review/editing. Megan is always looking for new peer reviewers so please contact her if you are interested.
- Secretary election (Daniel DuPont):
 - i. Voting for Secretary is still under way. All current members are encouraged to vote.

4. Closing

- Mike encouraged members to reach out if they have questions.
- Daniel moved to adjourn and Laurie seconded.

Meeting adjourned at 10:23 am.

Respectfully submitted by:

Jeanne Pavy

8/20/2024